**Please complete the form and email to the appropriate zone(s).**

|  |  |
| --- | --- |
| **Student /Learner Information** | |
| Name (middle name required) |  |
| Email address |  |
| Phone number |  |
| Has student been on placement at NSHA before? | Yes  No  Which Zone?: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Has student received training/access to NSHA clinical / IT applications previously? | If yes, which IT applications? |
| Is the student a NSHA employee? | Yes  No |
| **Student/Learner’s Placing Agency and Program Information** | |
| Name of Student’s Placing Agency  (i.e. Student’s Educational Institution or Employer, if the employer is requesting the learning placement) |  |
| Name of clinical or placement coordinator |  |
| Title |  |
| Email address |  |
| Phone number |  |
| Education Program (i.e. OT, PT, LPN, Admin etc) |  |
| Course number |  |
| Total number of placement hours required |  |
| Student’s year in program (i.e. 1st, 2nd, 3rd, 4th) |  |
| **Placement information** | |
| Placement start/end dates | Start: End: |
| Desired zone (please indicate 1st and 2nd choice for placement)  See map at end of webpage for locations | \_\_ Western Zone (Annapolis Valley, South Shore, South West)  \_\_ Northern Zone (Colchester-East Hants, Cumberland, Pictou)  \_\_ Eastern Zone (Cape Breton, Guysborough, Antigonish)  \_\_ Central Zone (Halifax, Eastern Shore and West Hants) |
| Desired facility/hospital unit, patient population within selected zone(s) |  |
| **Additional Comments:** | |
| **NSHA Internal use only** | |
| **Active Affiliation Agreement: Yes** Expiry Date: **\_\_\_\_\_\_\_\_\_\_\_\_ No** New AA requested, Date:\_\_\_\_\_\_\_\_\_\_\_\_  **Placement Site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Service:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Destination:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Preceptor Name/Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Manager Name/Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |