

## Student and Learner Placement e-Orientation Checklist

All Students/Learners/Clinical Instructors participating in learning placements at NSHA must complete this checklist and maintain currency of all applicable orientation pre-requisites.

Students/Learners/Clinical Instructors - print this form and **submit it to your Placing Agency (University / College / Employer)**.

**Placing Agencies** are expected to maintain records of Student's/Learner's/Clinical Instructor's completion of mandatory orientation identified below.

Last name:	First name:
Placing Agency:	Program:
Student/Learner: <input type="checkbox"/>	Clinical Instructor: <input type="checkbox"/>
Program start date:	Projected program date of completion:

Student Practice Education Orientation	Frequency	Date Completed (YYYY/MM/DD)
NS Health Respiratory Virus and PPE Orientation	Once	
Person's in Care Act: Video and Fact Sheet	Once	
NSH Code of Conduct (PDF)	Once	
Dress Code Policy	Once	
Scent Free Policy	Once	
<b>e-Learning Modules:</b>		
• Privacy and Confidentiality	Required annually	
• NSHA Work Place Violence – Part 1	Once	
• NSHA Work Place Violence – Part 2	Once	
• Just Culture	Once	
• Introduction to Respectful Workplace Policy	Once	
• Occupational Health and Safety at NSH	Once	
• Fire Safety Training	Once	
• Infection Prevention and Control - Hand Hygiene	Once	
• WHMIS 1988/2015	Once	
• Emergency Colour Codes Overview	Once	
• Code Silver	Once	

**I agree that by completing the checklist and signing this form I have completed the mandatory orientation training in preparation for my placement. In addition, I am aware that the health authority and placement site/location may have specific policies and additional information that I must review and understand prior to commencing placement activities.**

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**Students/Learners/Clinical Instructors Signature**                      **Date**