**Privacy Statement**

Ethics Nova Scotia Health will only collect, use, or disclose personal information or personal health information in ways that follow the established policies of Nova Scotia Health or applicable privacy laws, including the Freedom of Information and Protection of Privacy Act, the Personal Health Information Act, or the Personal Information International Disclosure Protection Act.

Personal information or personal health information collected by Ethics Nova Scotia Health will only be used for the purpose of providing ethics support services. Information is collected under section 24(1) of the Freedom of Information and Protection of Privacy Act and sections 30-31 of the Personal Health Information Act, as applicable.

If you have questions about our privacy policies and practices, please contact Privacy:

• By calling 1-833-213-1634

• By e-mailing: privacy@nshealth.ca

• By mailing: Privacy Office, 1-031 Centennial Building, 1276 South Park St., Halifax, NS B3H 2Y9

**Request for Organizational Ethics Support**

Please submit the completed request form to the administrative support person in your zone via their confidential administrative email address. If you require assistance, please contact us by phone or email.

Once we have received your request, a member of the ethics team will contact you. You may be asked to provide more information about the situation. We will then triage your request.Sometimes a request may have ethical dimensions but may be better addressed by another service. In those cases, we will do our best to direct you to the relevant service.

Depending on the request type and circumstances, Ethics Nova Scotia Health may provide ethics-related recommendations to the Requestor(s). However, Ethics Nova Scotia Health does not make healthcare and organizational decisions.

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| --- | --- | --- |
| Central Zone Ethics Support  | 1-833-392-1413Or 902 473 1564 | czethics@nshealth.ca  |
| Eastern Zone Ethics Support  | ezethics@nshealth.ca  |
| Western Zone Ethics Support | wzethics@nshealth.ca  |
| Northern Zone Ethics Support  | nzethics@nshelath.ca  |

Date of request: March-30-23

**Requestor(s)**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Telephone**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is the organizational ethics concern that you need support to address?

What key context or background might be important for the ethics team to consider?

Ethics support can come in a variety of forms. Various options are listed below; give some thought to what might best meet your needs and the ethics team will discuss it with you when they call to determine next steps.

* One-on-one telephone conversation
* Participation in a group meeting
* Participation in or facilitation of an ongoing process or series of meetings expected to extend over a period of time.